

Yarm Tennis Club - Action Plan 2016

Issued: Jan 2016 Final – Approved Yarm Tennis Committee

Complete

Part Complete

Incomplete

Area of activity	Details of proposed action	Timetable	Responsibility	Resource	Impact	Comments
Club Management	Review and update Tennismark evidence file.	End Nov	TBC/Anne Clayton	AC Time Support of Committee	High – essential for continued compliance with Tennismark	Risk assessment up-dated online in Nov 2016 to maintain Tennismark compliance. Evidence file under continual review and up-dated as required.
Club Management	Update 5 year Financial Plan	End Jun	Treasurer	Treasurer	Low – useful review, but not a mandatory requirement for Tennismark	Updated and regularly monitored.
Membership	Review activities to attract new members as part of regular Committee meetings in 2016. - Support GBTW - Support Davis Cup Legacy Programme: Application Participate	May Feb End Jun	Anne Clayton DS/AC AC	Committee member time	Med – current numbers need to be maintained to support Club Action Plan improvements	Membership increased over last season – both adult and junior
Facilities	Confirm Repair Plan for Courts 1-3	End March	Martin Williams	MW Time Support of Committee	High – Court standards critical to club. Some courts currently below required standard.	Repairs completed in time for 2016 season
	Repair Courts 1-3	End Oct	Martin Williams	£20k MW Time Support of Committee		
Facilities	Clean Courts 4-6	By Mid April	Tony Li	£3k TL	High – Court standards critical to club. Some courts currently below required standard.	Cleaning completed, and ongoing on all courts. New equipment purchased

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Facilities	Review and Agree Court Surface Improvement Plan for Courts 7-9.	End Dec	Martin Williams + Committee	MW Time Support of Committee	Med – Medium/long term plan for court standards.	Ongoing reviews by committee. Funding under review
Facilities	Replace damaged nets	End Mar	Martin Williams /Anne Clayton	Cost approx £1k MW/AC Time Support of Committee	High – maintain nets in good condition	New nets & bands purchased and old replaced
Facilities	Clubhouse External Equipment Upgrades: Review and Agree Improvement Plan (i.e. fencing, wind breaks)	End Apr	Martin Williams/Anne Clayton	Costs to be confirmed MW/AC Time Support of Committee	Med – ongoing upgrade of facilities	Windbreaks purchased to be fitted in spring. Fencing under review
Facilities	Quarterly Review of Club House Facilities. Identify if any further improvements are required in 2016 or need to be planned for 2017.	Each Quarter, review Committee meeting.	Full Committee	All Committee	Med – Club House standards important to club.	Clubhouse maintained to good standard
Publicity	Maintain Club Website. Issue Regular Club Newsletters.	End 2016	Martin Williams	MW Time	High - essential for continued compliance with Tennismark	New website launched & regularly updated. Small further work required Newsletter not actioned
Publicity	Maintain Twitter. Explore further opportunities of social media and discuss at future committee meetings.	End Aug	Full Committee, led by Jill Gullon/Darren Walker	JG/DW Time + Committee	Med – Good visible PR for YTC	Twitter actively managed, and followers rising
Competitive Tennis - All	Review and Issue Competitive Tennis programme for 2016	End Mar	Full Committee	Court time to support programme Volunteers to organise & run	High - essential for continued compliance with Tennismark	Programme issued and implemented meeting LTA targets
Competitive Tennis - Juniors	Achieve LTA RCJ (Regularly Competing Juniors) target for 2016	End Sept	Anne Clayton	AC Time	High - essential for continued compliance with Tennismark	Target achieved
Coaching	Review and Issue Coaching Programme	End Mar 2016 (Summer) End Aug 2016 (Winter)	Anne Clayton	AC Time	High - essential for continued compliance with Tennismark	Programme issued and implemented