

Yarm Tennis Club - Action Plan 2017 Season



Issued: Jan 2017 Draft

Area of activity	Details of proposed action	Timetable	Responsibility	Resource	Impact
Club Management	Review and update Tennismark evidence file.	End Nov	Geoff Brown	GB time Support of Committee	High – essential for continued compliance with Tennismark
Club Management	Update 5-year Financial Plan	End Jun	Tony Li	TL time Support of Committee	Med – useful review, but not a mandatory requirement for Tennismark
Club Management	Investigate and action outside funding streams to ensure upkeep of facilities	End Sep	James Bustard	JB time Support of Committee	High – would allow early upgrades to courts 7-9 and fencing renewal
Club Management	Establish new welfare officer and clarify role JU to undertake training and CRB check	End Mar	Jim Underwood & Committee	JU time	High – essential for TennisMark and for a safe/inclusive venue
Facilities	Review and Agree Court Surface Improvement Plan for Courts 7-9 in light of funding investigation	End Sep	Martin Williams + Committee	Costs tbc. MWJB time Support of Committee	Med – Medium/long term plan for court standards.
Membership	Review activities to attract new members as part of Committee meetings in 2017. - Support GBTW - Support Davis Cup Legacy	Ongoing	MW/committee	AC/MW & Committee time	Med – current numbers need to be maintained to support Club Action Plan improvements
		May	Anne Clayton		
		Apr	Anne Clayton		
Facilities	Monitor repairs conducted on Courts 1-3 Arrange remedial work under guarantee as required	August	Martin Williams	MW time Support of Committee	High – Court standards critical to club. Some courts currently below required standard.
Facilities	Court cleaning of all courts to fit start of season Monitor ongoing needs	By Mid April	Tony Li	TL time & cost management	High – Court standards critical to club. Some courts currently below required standard.

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Facilities	Club External Equipment Upgrades: Review and Agree Improvement Plan (i.e. fencing, wind breaks)	Windbreaks – fit by End Apr Fencing – Sep review (funding impact)	Martin Williams MW/TL/JB	MW MW/TL/JB & committee Costs tbc.	Med – ongoing upgrade of facilities
Facilities	Review Club House Facilities. Identify further improvements required in 2017/18	Storage – end Jul Quarterly review by Committee	AC – storage refurbishment Full Committee	AC All Committee	Med – Club House standards important to club.
Publicity	Maintain Club Website. Issue Regular Club Newsletters.	End 2017	Cecilia Cordova	CC Time	High - essential for continued compliance with Tennismark
Publicity	Maintain Twitter Explore further social media opportunities	End Mar	Full Committee, led by Jill Gullon/Darren Walker/Cecilia Cordova	JG/DW/CC Time + Committee	Med – Good visible PR for YTC
Competitive Tennis - All	Review and Issue Competitive Tennis programme for 2017	End Mar	Full Committee	Court time to support programme Volunteers to organise & run	High - essential for continued compliance with Tennismark
Competitive Tennis - Juniors	Review Junior programme & teams	End Mar	Anne Clayton	AC Time	High - essential for continued compliance with Tennismark
Coaching	Review and Issue Coaching Programme	End Feb '17 (Summer) End Jul '17 (Winter)	Anne Clayton	AC Time	High - essential for continued compliance with Tennismark